



Friday Night Farmers' Market
 P.O. Box 6306
 Clearlake, CA 95422
 707-994-3600 or 707-694-2294
 farmersmarket@lakeco-op.org

Vendors Application

Circle one: Farmer Food Vendor Musician Artist Other

Name: _____

Phone Number: _____ Cell Number: _____

DBA/ Organization: _____ Are you a NON PROFIT? _____

Address: _____

Email: _____

Type of Food or Product to be sold: _____

Produce: Organic Natural Locally Grown

Circle the Market Dates you would like to attend:

June 5	June 12	June 19	June 26	July 10	July 17
July 24	July 31	Aug 7	Aug 14	Aug 21	Aug 28
Sept 4	Sept 11	Sept 18	Sept 25	ALL 16 DATES	

Non-Profits are free
 but pay a one-time
 \$15 filing fee.

Cost: One day \$15 Season \$136

Mail Application to address above and include the following:

- Selected Market Days circled
- Application and Agreement Signed and Dated
- Check with appropriate fees made out to LCCC-op. **Payment required in advance.**
- Non-profits pay a one-time \$15 handling fee.
- **Required Permits (Food Vendors – Health Permit; Farmers – Farmer Certification)**
- Names of employees working your booth:

Hold Harmless Agreement

In consideration of allowing the above, and to the fullest extent permitted by law Participant agrees to indemnify and hold harmless the City of Clearlake, Clearlake Chamber of Commerce, Lake County Community Co-op, other participants, and their officers, agents and/or employees against and from any and all damage or loss of lawsuits, damages, losses, expenses, and costs, brought for or an account of damages or loss of items in Participant's space or injuries to or death of any person or persons, including Participant or damage to or destruction of property arising out of or other occurrences or in connection with the above event.

Signature: _____ Date: _____

Friday Night Farmer's Market Guidelines

Welcome to our second year of the Friday Night Farmers' Market! We look forward to a prosperous, fun-filled season as we continue to grow and build our market. Your participation and commitment is vital for our success and we hope that you find the following beneficial. The FNFM is sponsored by the Lake County Community Co-op (Co-op), Clear Lake Chamber of Commerce (CC), the City of Clearlake (City), the VIP and Explorer programs, and volunteers from the community. Our goals are to serve, within a highly friendly, family-like, atmosphere, our local citizens, tourists and local merchants. We wish to support locally produced and cottage industry products, stimulate local economic growth and tourism, and provide a forum for community connection and activities.

In efforts to strengthen our Market, this year we've added the following bonuses for our vendors who commit to the full season:

- *Vendors who commit to the full season will have priority choice of space and their space reserved for the duration of the season.*
- *Vendors who commit to the full season will have a personal interview on TV 8 as well as be included as featured vendors in all venues of Market advertising.*

Participation in the Friday Night Farmer's Market is open, without social discrimination, to any business, organization, group, or individuals that wish to offer farm-fresh products (**with a preference for local**), hand-crafted, artisan and cottage-industry merchandise, freshly prepared and pre-packaged food products, or offer informational materials and/or wish to entertain through performance or a demonstration of local art or craft. **The FNFM reserves the right to refuse entrance to any vendor it feels does not support and enhance the overall theme and flavor of the market.**

The following shall apply to the vendors:

- The Market Manager is the designated overseer of the Market. All participants (vendors, musicians, attendees, etc.) will take direction from the Market Manager. In addition, the Volunteers in Policing and the Explorer Program volunteers, as well as when necessary, the Co-op and/or Chamber representatives, will give direction as appropriate.
- Applications must contain the name, address, phone number and signature of a legally responsible person, and/or organization.
- Proof of vehicle liability insurance coverage will be required for some participants, as appropriate.
- The Market Director, upon receipt of application and payment, will assign booth sites.
- Participation privileges may NOT be reassigned or sold.
- Sales and activities are limited to items specified on participant applications, and must be carried out by the Market-Approved participant or an Approved (by the Market Director) Substitute.

- Each week, a different vendor will take a turn helping the volunteers set up the market. (Please see the Market manager for rotation schedule.)
- Vendors are committed to the dates circled on their application. A minimum of one week's advance notice, unless in the case of emergency, must be communicated to the Market Manager or Vendor may lose designated space for the duration of the Market.
- Vendors may not leave the market prior to the designated market closing time, (June – August: 5-8pm; September: 4-7pm) unless directed by the Market Manager and must be complete in their set-up no later than 15-minutes prior to market opening.
- Unless otherwise approved by the Market Director, all vehicles must leave the Market Area 15 minutes prior to opening, and not reenter prior to closing.
- No approved participant shall state, imply, or otherwise suggest that the Co-op, CC, City, or any of their members, sponsors, or supports the products, services, or views of the participant or participant's organization.
- The Co-op, CC, City and their members shall not be held liable for any participant's lost, stolen, or damaged items.
- Canopies are highly recommended for sun exposure and market display. All canopies must be staked to assure safety from occasional high winds.
- Vendor booths should be attractive and are not allowed to obstruct the area in front of the tables. Participants must keep their assigned area clean from arrival time to departure time.
- While WIC coupons are not mandated, we highly encourage acceptance by our vendors.
- Every participant must meet all State of California requirements, with appropriate licenses or permits, pertaining to their products and services.
- Food and farming vendors must display their contact information at the booth as well as on any packaging or boxes used for their items.
- Food and farming vendors must display appropriate certificates.
- Food vendors must maintain garbage and recycling bins and a fire extinguisher.
- Electrical cords that cross paths must be covered.
- Live animals, except service animals, including all birds, are not permitted in the Certified Farmers' Market portion of the event. All dogs must be leashed.
- For the sake of health and safety no smoking or the use of intoxicating substances.

Any or all of the above statements may be subject to future change at the discretion of the FNFM organizers. For grievances, please contact the Market Manager. If you are unable to resolve your issue with the Market Manager you may contact the organizing committee. If your issue is still not resolved, you may address your concerns with the Executive Committee of CREATE by scheduling an appearance at a regularly scheduled Board meeting.

For more information on Farmers' Markets and regulations go to:

- www.calreg.org - Regulations for California Certified Farmers' Markets
- www.dhs.ca.gov - California Department of Health Services
- www.leg_info.ca.gov - Food and Agriculture codes

Thank you for participating in your community Farmers' Market. By participating, you lessen our community's ecological footprint, support local community, farmers and entrepreneurship, and contribute to a healthier lifestyle for all of Lake County.